



Join our Rewards Program and ask us for 30% OFF your commissioned piece orders!  
Special offers ends April 40, 2023

[www.mapleinkc.com](http://www.mapleinkc.com)  
[hello@mapleinkc.com](mailto:hello@mapleinkc.com)



### Hand Calligraphy Addressing

Outer Envelope	Starting at \$4.00 per
Inner Envelope	\$2.50 per
Outer/Inner Set	\$6.00 per
Textured/Handmade Paper	+ \$1.00 per
Dark or Lined Envelopes	+ \$ .50 per
Return Address on Back Flap	\$4.00 per
RSVP Envelopes	Starting at \$4.00 per
Stuff & Stamp Service	Starting at \$3.00 per suite
Custom Ink Color to Match printing	\$60 per order

*\*Paper products to be provided by client plus 20% overage supply (minimum 10).*

### Seating Charts

Design Fee (due at booking)	\$150
Names (final guest list due 10 days prior to event)	\$1.25 per

### Escort Cards

Paper Surface	\$2.00 per
Non Paper Surface	\$4.00 per

(ie. acrylic, agate, marble, oyster shells, etc.)

*\* Includes one name and table number, paper products to be provided by client.*

### Certificate Calligraphy

Fill in Blanks	\$20.00 base
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### Signage

All signage is based on size of sign and amount of words

*\* Please provide details via email for a quoted rate*

### Event Calligraphy

Live Calligraphy	\$120/hr plus travel expenses
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### Commissioned Pieces

Vows, poems, passages, letters, quotes,  
Baby keepsakes, retirement keepsakes, etc.  
5 x 7 - \$75 set up fee plus \$0.75 per word  
8 x 10 - \$100 set up fee plus \$0.75 per word  
11 x 14 - \$125 set up fee plus \$0.75 per word  
Larger than 11 x 14 - \$150 set up fee plus \$0.75 per word

*\* Framing is not provided.*

*\* Set up fee (includes design time, layout, and supplies).*

### Digital Calligraphy Design

Calligraphed Names for Invitation	\$120.00
Invitation Element (e.g. location, date, titles)	\$40 per line
Return Address	\$120
Reception Card	\$100
Reply Card and Envelope	\$150
Full Calligraphy Invitation	Starting at \$400
Menu or Program Headers	\$200

*\* A high-quality PDF will be provided for your stationer/designer to digitize*

### Payment Schedule

Booking Fee (non-refundable deposit)	50%*
Before Project Completion & Shipping	Balance
Rush Fee: within two weeks of event	50%
Rush Fee: within one week of event	100%

*\* Custom Orders of \$500 or less must be paid in full to book*

*\* Envelope Orders – Balance paid once I have final address list*

*\* Buyer pay for shipping fees. FREE for local pick-up/delivery.*



### **Art and Handwritten Work**

Please be advised, unlike computer-generated text, the artistry behind handwritten letters is affected by natural variations in the strokes. Therefore, I cannot complete each stroke identically since the result will be slightly different every time. This variation in the strokes means that each piece of calligraphy will be a unique work of art. My hope is that you will enjoy and appreciate the uniqueness and timelessness construction of handcrafted, personalized stationery and gifts.

### **Licensing**

As the artist, I remain the sole owner of all copyrights. Commissioned art is for **personal use only**. Commercial licensing agreements are available, upon express written request.

### **Social Media Sharing**

Social media sharing is always appreciated. You are welcome to share images with credit to Maple Ink Calligraphy ([@mapleinkc](https://www.instagram.com/mapleinkc))

### **Timeline**

Customizing your invitations may take up from 6 - 8 weeks, so please book in advance. Invitations should be sent between 6 - 8 weeks for local celebrations and 8 - 9 for destination weddings.

### **Text Submission**

Texts will be produced exactly as your submission. Once work has commenced, no revision can be made. Late text submission past the required date may delay the work and rush order fees will apply accordingly.

### **Overage Supply**

Errors with hand-produced work are inevitable. Please provide a minimum of 20% additional blank product with a minimum of 10. Extras will allow timely and successful completion of your order.

### **Change Order**

Original terms remain in effect in any case of change order in quantity of guests/product decreases. Deposit is non-refundable.

### **Corrections**

Please carefully review your final order upon receipt and ensure there are no corrections required. If any corrections are required, please contact us within 24 hours of delivery.